

Under Sec 26(b) of the National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 to 2016, it is an offence to make a false statement for the purpose of obtaining a vetting disclosure.

Section 1: Personal Details and Declarations

MI Membership Type: _____ Club Name: _____ MI Membership No: _____
(club/individual)

First Name: _____ Middle Name(s): _____

Surname: _____ Date of Birth: _____

Email Address: _____ Telephone No: _____

Current **FULL** Address: _____

_____ Eircode: _____

Declarations

- I have attached copies of my identification documents as indicated in Section 4 and I have shown the originals in accordance with the ID verification process (face to face or a virtual).
- I agree to abide by Mountaineering Ireland's Code of Conduct, safeguarding guidelines, and rules.
- I have never been asked to leave a sporting organisation.
- I have provided documentation to validate my identity as required.
- I consent to the making of this application and to the disclosure of information by the National Vetting Bureau to the Liaison Person pursuant to Section 13(4)(e) National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 to 2016.

Please tick to confirm your declarations

Signed: _____ Date: _____

You are not legally entitled to take up any role or position requiring vetting until a decision is made by Mountaineering Ireland on the disclosure returned. NB: A criminal record will not automatically bar applicants obtaining a position - all decisions are based on the current Mountaineering Ireland Vetting Policy. Please see Mountaineering Ireland Vetting Policy for retention of information.

Section 2: Identification Verification

Identification verification **cannot** be carried out by a relative. ID documents must be verified by a Responsible Person. For club members, your Club children's Officer or Club Chairperson can verify your ID. For Providers, someone known to Mountaineering Ireland may verify your ID, for example, a Development/Training Officer, Staff Member, or another Mountaineering Ireland Provider. Additional Responsible Persons include a Garda, Solicitor, Bank Manager/Assistant, Board of Staff member of Mountaineering Ireland, Notary/Public Commissioner for Oaths.

Declaration by Person verifying ID:

- I have seen the applicant detailed in Section 1 in person (if virtual, email must be attached with specified text)
- I verify the details in Section 1 match the original identification documents provided.
- I confirm copies of the original identification documents are attached and indicated in Section 4.
- I confirm the Parent/Guardian Consent Form is attached (if applicant is 16 or 17 years old).

Signed: _____ Date: _____

Print name: _____ Position: _____

Contact no or Official stamp: _____

(Please read the instructions for completing this form)

Role Position being vetted for (tick all that apply):

Committee Member <input type="checkbox"/>	Volunteer working with young children <input type="checkbox"/>	Provider <input type="checkbox"/>
Club Children's Officer <input type="checkbox"/>	Supervision/Child Chaperone <input type="checkbox"/>	Person on duty with children (2x sessions or more a week) <input type="checkbox"/>
Youth Coach <input type="checkbox"/>	Club Designated Liaison Person <input type="checkbox"/>	Other role working with children, young people and/or vulnerable adults. Specify: <input type="checkbox"/>

Section 3: Applicant Checklist

- Section 1 is fully completed.
- Identification documents have been copied, with at least one showing my current address.
- I have scored at least 100 points.
- Section 2 is completed by the Responsible Person, or the email ID verification is attached.
- A Parent Consent Form has been complete where the applicant is 16 or 17 years of age.

This form will be returned if any parts are not fully completed or correct.

For vetting guidance please visit the safeguarding section on Mountaineering Irelands website [here](#).

Post this completed form + copies of your ID (and ID verification email/parental consent if required) in an envelope marked 'Private and Confidential' to: **Designated Liaison Person, Mountaineering Ireland, ISHQ, Blanchardstown, Dublin D15 DY62** or upload to our Garda Vetting Web Portal available online (coming soon).

Section 4: Identification Documents (see A or B) 100 Point Checklist

A: For applicants 18 years of age and over your ID documents must score at least 100 points and at least one document MUST contain your current address and one document MUST provide photographic ID. **The following are accepted documents:**

Identification (100 Point Checklist)	Score	Tick
Irish driving licence or learner permit (new credit card format)	80	
Passport (from country of citizenship)	70	
Irish certificate of naturalisation	50	
Birth certificate	50	
Garda National Immigration Bureau (GNIB) card	50	
National Identity Card for EU/EEA/Swiss citizens	50	
Irish driving licence or learner permit (old paper format)	40	
Employment ID		
• ID card issued by employer (with name and address)	35	

(Please read the instructions for completing this form)

• ID card issued by employer (name only)	25	
Letter from employer (within last two years)		
• Confirming name and address	35	
P60, P45 or Payslip (with home address)	35	
Utility bill e.g. gas, electricity, television, broadband (must be less than 6 months old. Printed online bills are acceptable. Mobile phone bills are not acceptable)	35	
Social services card/medical card (no longer accepted)	25	
• With photograph	40	
Bank/Building Society/Credit Union statement	35	
Credit/debit cards/passbooks (only one per institution)	25	
National age card (issued by An Garda Síochána)	25	
Membership card		
• Club, union or trade, professional bodies	25	
• Educational institution	25	
Correspondence		
• From an educational institution/SUSI/CAO	20	
• From an insurance company regarding an active policy	20	
• From a bank/credit union or government body or state agency	20	
B: Children under 18 years (any one of the following)		
• Birth certificate	100	
• Passport	100	
• Written statement by a principal confirming attendance at educational institution on a letter head of that institution	100	
Recent arrival in Ireland (less than 6 weeks)		
• Passport	100	
Vetting Subject is unable to achieve 100 points**		
• Affidavit witnessed by a Commissioner for Oaths	100	
TOTAL		

GARDA VETTING ID FORM

Note/Comments:

(Please read the instructions for completing this form)