



CLUB COMPLAINTS FORM



NGB: Mountaineering Ireland

Club Name:

BETWEEN:

Complainant (insert name of Complainant here): _____

-and-

Respondent (insert name of Respondent here): _____

- If a Complainant or Respondent is under 18 years of age, then please state the name of the parent or guardian to represent the Complainant/Respondent.
- Failure to complete all sections will result in an invalid Complaint.
- A Complaint must be delivered to the Club, Development Officer or to Mountaineering Ireland by email within 14 days of an incident.

The completed Complaint form should be returned to:

(a) If Club Complaint – Club Secretary by email

(b) If National by email to murrough@mountaineering.ie

YOUR CONTACT DETAILS:

Name: _____

Parent/Guardian: _____

Address: _____

Tel No: _____

Email: _____

Club: _____

Description of Complaint

You must specify the exact nature of your complaint(s):

Supporting Documentation:

If you are supplying supporting documentation, please set out a description of each document relied on here:

Document A: _____

Document B: _____

Document C: _____

AGREEMENT TO MEDIATE

I HEREBY AGREE TO PARTICIPATE IN THE MEDIATION OF THIS DISPUTE IF THE CCO, CLUB DEVELOPMENT OFFICER, NCO OR CEO OR CLUB MANAGEMET COMMITTEE DEEMS IT APPROPRIATE THAT THIS COMPLAINT BE MEDIATED. PLEASE NOTE THAT THIS IS THE PREFERRED OPTION UNDER THE MOUNTAINEERING IRELAND COMPLAINTS AND DISCIPLINARY RULES AND PROCEDURES.

Signed: _____

Name in block: _____

Date: _____

The Complaints and Disciplinary Bodies shall keep all information disclosed to them confidential and no disclosure of any detail shall be made to any third party unless in the administration of the disciplinary function or a requirement by law and in line with the Mountaineering Ireland Privacy Policy. Where sanctions are issued by a club, Mountaineering Ireland will be notified.